

Certified Nursing Assistant – Appleton, WI
The Province of St. Joseph of the Capuchin Order

Inspired by the gospel of Jesus and the example of Francis of Assisi, the Capuchin friars of the Province of St. Joseph, together with our partners in ministry, prayerfully build sister-brotherhood in the world. We attend simply and directly to the spiritual and other basic human needs, especially those of the poor and disenfranchised, promoting justice for all.

The Province of St. Joseph of the Capuchin Order is currently seeking a caring, responsible and qualified Personal Care Worker or Certified Nursing Assistant. The primary purpose of this position is to tend to the needs of the elder friars and offer support to enhance safety with ambulation and activities. This is a full time position at the retirement home for Franciscan Capuchin Friars in Appleton, Wisconsin.

Responsibilities:

- Demonstrate, exemplify and support the Capuchin Charism and Provincial Mission
- Responds to pages from Nurse Call System
- Monitoring friars for change of condition
- Accompany friars to appointments; Urgent Care
- Assist with meds and monitoring blood sugar
- Check weekly blood pressures and weights
- Participate in friary wellness activities
- Attend to medical equipment needs and cleaning
- Multiple cleaning tasks encompassing a significant portion of each workday
- Maintaining cleanliness of common areas, bedrooms and office areas
- Perform clerical tasks related to friar health care
- Provide phone coverage for incoming phone calls

Qualifications: The desired education and experience level for this position is: High School diploma AND; certified nursing assistant preferred and/or experience as a nursing assistant in an assistant living facility or other health care setting; certification in medication administration or willing to obtain. Must have experience with Microsoft Office programs.

The schedule is Monday through Thursday, 7am to 5pm. Occasional weekend coverage may be needed in addition to the weekday schedule

Please submit letter of interest and resume to:

employment@thecapuchins.org Include CNA Position in the subject line.

OR

Attention: Human Resources
CNA Position
The Province of St. Joseph of the Capuchin Order
1820 Mt. Elliott Street
Detroit, Michigan 48207

