

Bus Driver – Rosa Parks Program
The Province of St. Joseph of the Capuchin Order - Capuchin Soup Kitchen

Inspired by the gospel of Jesus and the example of Francis of Assisi, the Capuchin friars of the Province of St. Joseph, together with our partners in ministry, prayerfully build sister-brotherhood in the world. We attend simply and directly to the spiritual and other basic human needs, especially those of the poor and disenfranchised, promoting justice for all.

The Rosa Parks Program is looking for a part time Bus Driver to work Monday – Friday from November to April. The Driver will take children home after program each evening using our 16-passenger coach bus ensuring their safety while being transported.

Responsibilities:

- Demonstrate, exemplify and support the Capuchin Charism and Provincial Mission, Vision and Values throughout all professional responsibilities and activities
- Coordinate with staff to ensure participants are taken to correct home and are greeted by appropriate adult or go into home
- Ensure riders follow all safety precautions
- Ensure riders follow CDC guidelines for riding in a bus
- Ensure bus is clean at end of each shift
- Do periodic safety checks and ensure fuel is sufficient for the days trip
- Return bus to appropriate parking lot at end of shift
- Notify staff and/or security of any situations with participants or guests that may jeopardize participant safety
- Comply with Province and ministry policies, procedures, guidelines and standards

Qualifications: High School Diploma or Equivalent, CDL-P license, Protecting God’s Children training or ability to attain within 30 days, ability to work M-F from 5pm until all riders are safely dropped off.

Review of resumes and applications will begin immediately.

Interested candidates can apply by:

1. Pick up application at the Meldrum Soup Kitchen
 2. **Submit letter of interest and resume to:**
employment@thecapuchins.org Include Bus Driver in the subject line.
- (Or)
3. Attention: Human Resources
Re: Bus Driver
Conner Soup Kitchen
4390 Conner
Detroit, MI 48215