

Health Care Nurse Case Manager
The Province of St. Joseph of the Capuchin Order - Wisconsin

Inspired by the gospel of Jesus and the example of Francis of Assisi, the Capuchin friars of the Province of St. Joseph, together with our partners in ministry, prayerfully build sister-brotherhood in the world. We attend simply and directly to the spiritual and other basic human needs, especially those of the poor and disenfranchised, promoting justice for all.

The Health Care Nurse Case Manager, under the direction of the Director, Health Care and based in Wisconsin, will manage and coordinate the health care for friars throughout the Province. This position will serve as a resource to the Local Guardians as well as the Director, Health Care.

Essential Duties include:

- Demonstrate, exemplify and support the Capuchin Charism and Provincial Mission, Vision and Values throughout all professional responsibilities and activities
- Performs duties following state Statutes for Nursing Standards of Practices and Code of Conduct defining scope of practice by licensed nurses
- Develop individual Wellness Care Plan for friars related to all aspects of health and coordinate plan with Director, Health Care and Local Guardian
- Demonstrate and foster an environment of health care support focusing on overall wellbeing
- Attend and participate in workshops and conferences to develop and maintain current knowledge of wellness, geriatrics, retirement and insurance issues
- Research and maintain information regarding various options of living arrangements (such as assisted living/ nursing homes) in locations throughout Province and ensure smooth transitions for those to various living arrangements in facilities
- Assist friars in managing chronic conditions and acute health problems, provide disease-specific education; provide guidance when specialty care is necessary providing referrals to doctors and community services
- As health care advocate, develop rapport with healthcare staff of clinics, hospitals, nursing homes and other living facilities
- In collaboration with other Province healthcare staff, maintain a medical record for each friar using the standard Province-wide system
- Facilitate and/or accompany friars to medical appointments. Implement physician orders and follow up to evaluate for compliance, status and appropriate outcome
- Coordinate health and wellness educational material and presentations with Director, Health Care
- Develop safe medication management for friars needing support
- Comply with Province and ministry policies, procedures, guidelines and standards

Qualifications: RN License, at least 5 years as RN with increasing responsibilities, leadership experience, 2 or more years of Case Management/Home care experience preferred, experience with geriatric patients preferred. Employee must be able to assist in repositioning patients, be able to lift at least 25 pounds. Employee will have the ability to travel statewide; mainly in Milwaukee, Appleton and Mt. Calvary and Chicago areas.

The Review of resumes will begin immediately. Please send letter of interest and resume to: employment@thecapuchins.org Please include "Health Care Nurse Case Manager - WI" in the subject line.

Or mail to:
Attention: Human Resources
Health Care Nurse Case Manager - WI
The Province of St. Joseph of the Capuchin Order
4390 Conner
Detroit, MI 48215

Interested employees may apply by using an internal application, available from Human Resources or by sending a resume to employment@thecapuchins.org.